



CAPABILITY STATEMENT

DUNS: 113360518

CERTIFICATIONS:

VOSB	VA
WOSB/WBE	WBENC
MBE	GMSDC
MBE/WBE/LSBE MSA	DEKALB COUNTY
FBE/MBE	FULTON COUNTY
VENDOR	GWINNETT COUNTY
AABE/FBE/SBE	CITY OF ATLANTA
DBE (Pending)	GDOT



NAICS:

- *611430 PROFESSIONAL & MANAGEMENT DEVELOPMENT
- 541611 ADMIN & SERVICES MANAGEMENT CONSULTING
- 541612 HR & PERSONNEL CONSULTING SERVICES
- 541618 OTHER MANAGEMENT CONSULTING SERVICES
- 541990 PROFESSIONAL, SCIENTIFIC & TECHNICAL SERVICES
- 611699 MISCELLANEOUS SCHOOLS AND INSTRUCTION
- 611710 EDUCATIONAL CONSULTANTS & TESTING

Key Personnel:

EMMA REYNOLDS-MIDDLETON – PRESIDENT; MASTER TRAINER
 SHARON GREEN – ADMIN
 JONATHAN ANDREWS – IT/WEBMASTER/SECURITY

Government POC:

Emma Reynolds-Middleton, CEO
 PHONE: 678-524-3343
 EMAIL: EMMA@SOFTSKILLSZONE.COM

ABOUT SOFT SKILLS ZONE

We deliver solutions to close the soft skills gap. Studies show that managers and HR professionals alike agree that today's workforce have technical hard skills (i.e. in STEM, logistics, and education) yet lack the intangible soft skills (i.e. in effective communication, critical thinking, teamwork, and leadership) needed for career success. Since long-term career success comes down to soft skills mastery, there's an immediate need to develop these skills now. We provide soft skills training, credentialing solutions, and coaching services to develop well-rounded individuals both professionally and personally. We spend our time investing in people to close the soft skills gap.

CORE COMPETENCIES

- Online Instructor-led Soft Skills Training and Self-paced Courses
- Soft Skills Certificate Program and Nationally Recognized Credential
- Online DISC Personality Assessments and DISC training
- Workforce Development and Coaching Services
- In-person Soft Skills Training Courses

PAST PERFORMANCE

- Gwinnett Technical College Launch Pointe
 - Instructed soft skills courses to 143 students and 10 faculty
- Philadelphia College of Osteopathic Medicine, GA
 - Trained bio-medicine graduate students in Team Dynamics and Communication for Leaders
- Kennesaw State University, Engineer Department
 - Facilitated leadership course during undergraduate program
- View Point Health Atlanta
 - Taught life and job readiness skills to teens and displaced young adults



DIFFERENTIATORS

- 1. SOFT SKILLS CREDENTIAL:** Learners earn a nationally recognized credential demonstrating soft skills proficiency
- 2. ENGAGING AND FUN:** Learners participate and enjoy trainings virtually and in-person
- 3. 24/7 ACCESS:** Learners login anytime, anywhere to our online self-paced modules and online DISC Personality assessments
- 4. SEVERAL LANGUAGES:** Some online offerings are also available in Spanish and French

Our #1 Mission

We spend our time investing in people to close the soft skills gap

Phone: 678-524-3343 Web: SOFTSKILLSZONE.COM

For Inquires: emma@softskillszone.com

950 Herrington Rd., Suite C-127, Lawrenceville, GA 30044